

**COMMERCIAL
TERMINATION OF UTILITY SERVICES**

I am hereby requesting the City of Perkins to terminate service at the address listed below. Please be advised that I am no longer responsible for services at this address. I certify that this account belongs to me, and I am an authorized signer on the service contract.

****Contracts received after 4:00 pm will be processed on the next business day.****

Account Information

Name of Organization: _____

Type of Business: _____ Tax ID #: _____

Business Phone: _____ Business Fax: _____

Service Address: _____

Date to Terminate Service: _____ Rent Own

Landlord: _____ Phone: _____

Mailing Address: _____

Credit Information

Name of Signatory: _____

Social Security #: _____ DL #: _____ DL State: _____

Date of Birth: _____ Mother's Maiden Name: _____

Home Phone: _____ Cell Phone: _____

Employer: _____ Employer Phone: _____

Service may be refused to a customer when there remains an unpaid account for services previously provided. Also, the utility shall not be required to provide service to an applicant who uses an alias, trade name, business name, or the name of a relative or other person as a device to escape payment of an unpaid obligation. The City of Perkins may require payment of unpaid utility bills of any other person when a previous customer with an unpaid account remains an occupant or user of the customer. Any delinquencies for one address to a customer's credit may be transferred to any other address to which a customer requests service in the future or in which a customer may reside, irrespective of the name of the account. If at any time, some portion of the account becomes delinquent, service may be terminated. If any delinquent account is turned to collection or attorney, or if suit is filed, all costs and attorney fees associated therewith, fees, costs, and expenses, shall be added to the delinquent amount and collected as part of the delinquent account.

It is the customer's responsibility to apply for the proper type of service. The undersigned applicant certifies that the said applicant has read and understands the terms of this agreement. Customer agrees to comply with and abide by the above terms and all rules and regulations promulgated by the Perkins Public Works Authority now existing or hereafter adopted. Customer further understands that information contained on this form is a matter of public record with the exception of credit information and may not be withheld from anyone who properly requests such information.

Right to Privacy Policy on back.

If your account is bank drafted and you do not wish to have your final bill bank drafted, you must fill out an ACH Termination Form.

Please read: If this form is not on file at our office, we will be unable to assist you in determining the correct termination date should questions arise at a later date.

Customer Signature: _____ Date: _____

Office Use Only

Contract Accepted/ID, Address, and Credit Verified By: _____

Deposit Amount: _____ Deposit #: _____

Contract Entered Into Summit By: _____

Account #: _____

Right to Privacy Policy

According to Oklahoma Open Records Act

Although they must provide public access to their records, including records of name, address, rate paid for services, charges and payment for each customer, public bodies that provide utility services to the public may keep confidential credit information, credit card numbers, telephone numbers, and bank account information for individual customers.