


PERKINS MUNICIPAL COURT


PO Box 9 • Perkins, OK 74059
Phone: (405)547-2445 • Fax: (405)547-5440

ADMINISTRATIVE ORDER

- 1) Perkins Municipal Court hearings will continue under the following guidelines:
 - a) Defendants and interested parties shall follow the guidelines provided by Centers for Disease Control and Prevention (CDC) on their website at:
<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>
 - b) Defendants and interested parties are prohibited from entering the courtroom, Court Clerk's office, or other facility used by the Municipal Court if they have been diagnosed or have had direct contact with anyone diagnosed with COVID-19.
 - c) Defendants and interested parties with flu-like illnesses including but not limited to fever, cough, shortness of breath or difficulty breathing, chills, muscle pain, headache, sore throat, or the recent loss of taste or smell are prohibited from entering the courtroom.
- 2) The defendant will be called in alphabetical order with last name beginning at 1:30 p.m.
- 3) The court will limit the number of persons in the courtroom at any given time.
- 4) Ten defendants will be called into the courtroom at a time. Defendants shall maintain social distancing inside the courtroom and in the lobby outside the courtroom.
- 5) Neither attorneys nor defendants shall approach the bench unless authorized by the judge to do so.
- 6) The court will supply a sanitized pen for each defendant if needed. The defendant is asked to discard the pen into a pen supply bin at the end of their appearance. All pens will be sanitized before the next court date.
- 7) All other defendants and interested parties shall remain outside of the library building and shall maintain social distancing until they are called to appear.
- 8) Court staff or police department staff will call out the names of defendants for appearance.
- 9) Following the completion of their case, all attorneys and defendants shall immediately leave the courtroom and library lobby to allow the next group of defendants to appear.
- 10) This Order is subject to extension or modification as needed.



John E. Koemel, Jr.
Municipal Judge



Sidney W. Shaw
Municipal Judge

Effective May 26, 2021