

**PERKINS LIBRARY TRUST
MINUTES**

**Regular Meeting
Library Meeting Room
101 E Thomas St**

**October 11, 2018
Thursday
1:00 PM**

I. Call to Order / Roll Call / Establish Quorum

The meeting was called to order at 1:00 pm. Trustees in attendance: Charlotte Parrack, Valerie Hill, Lisa Tanner, Alison Bloyd. Trustees absent: Bryan Huckabay.

II. Consideration, Discussion and Action on Consent Agenda

Lisa Tanner moved to approve the minutes of the regular meeting July 12, 2018. Second by Valerie Hill. Yea: Lisa, Valerie, Charlotte, Alison. Nay: None. Motion passed.

III. Public Appearances, Petitions, Remonstrance's, Communications and Personal Appearances - None

IV. Financial Report

Valerie Hill moved to accept the financial report as presented. Second by Lisa Tanner. Yea: Valerie, Lisa, Charlotte, Alison. Nay: None. Motion passed.

- V. Directors Report** – Alison reported that a proposal from Lambert Construction for project management of the roof replacement came in well above our budget. She has reached out to Doug Howard and SAI Engineering for a proposal. Friends of the Library reviewed their proposal and voted to cover the \$9,900 expense.

VI. Consideration, discussion, and possible action on proposal from Howard and Associates for roof replacement specs and bid documents.

Lisa Tanner moved to accept the proposal from Howard and Associates for roof replacement specs and bid docs. Second by Alison Bloyd. Yea: Lisa, Alison, Charlotte, Valerie. Nay: None. Motion passed.

VII. New Business – None

VIII. Adjourn

Alison Bloyd moved to adjourn at 1:40 pm. Second by Charlotte Parrack. Yea: Alison, Charlotte, Valerie, Lisa. Nay: None. Motion passed.

Submitted by: Alison Bloyd, Executive Secretary

Approved: _____ Date: _____